



Elite Safety Services Inc.
1850 17th St East
Brandon, MB R7A 7V2
March 13, 2020

To Whom it May Concern:

With the recent COVID-19 crisis, Elite Safety Services Inc. recognizes the need for additional measures and has taken the following precautions to ensure the safety of our staff, clients and the general public:

- Our classes will continue as scheduled but we will be limiting our classes, allowing social distancing of 2m.
- We are disinfecting classroom tables and door handles twice daily, with a full disinfection of the classrooms, lobby and offices done at the end of each day.
- Participants are encouraged to wash their hands on breaks.
- All equipment will be cleaned extensively, after each use.
- Practical components to courses will be kept to a minimum; specifically, those that require contact with other participants.
- We are temporarily exempting the 48-hour cancellation policy to encourage those not well to call in and stay home.
- If you are experiencing any symptoms, or are not well for any reason, please stay home.

We will continue to update these precautions as recommend. Going forward, we encourage all clients and participants to follow the same precautions, both within our building and as a general guideline.

If you have any questions or concerns, please feel free to contact us at any time.

Thank you.

Originally Signed:

Marc Watt
Director
Elite Safety Services

Darren Brick
Director
Elite Safety Service